



# Compass Center for Women and Families

PO Box 1057, Chapel Hill, NC 27514 • 919-968-4610 • [www.compassctr.org](http://www.compassctr.org)

## Compass Center Community Education Internship Description

**This position will be supervised by the Director of Education Programs. Please email an updated resume and cover letter to Valerie Sauer ([education@compassctr.org](mailto:education@compassctr.org)). This internship position is unpaid. Position runs from Spring 2020-Summer/Fall 2020, but start and end dates are flexible. Applications are due on 1/15/2020 by 5pm.**

### Responsibilities

#### (8-10-hrs/week):

- Create social media posts for Teen Dating Violence Awareness Month (February)
- Develop and coordinate plans for Domestic Violence Awareness Month (October)
- Plan a summer Compass Center Community Open House
- Foster community relationships with local businesses, governmental organizations, faith organizations and/or non-profits
- Assist Director of Education Programs with community education tabling and/or presentation requests
- Assist with volunteer recruitment and training preparation.
- Input and maintain community education data
- Complete special projects as requested.

### Intern

#### Requirements:

#### Board of Directors:

Gillian Hare, *Chair* | Amy Blanchard, *Vice Chair* | Briggs Wesche, *Treasurer* | Halley Haithcox, *Secretary*  
Ilouise Bradford | Meghan Kelley-Gosk | Jeannie Denuo | Heather Hutchins | Pamela Edwards | Amy Barrett | Rachel Mandell | Geoffrey Taber |  
Mary Tanner | Modesta Williams

#### Henderson Street House Foundation:

Mimi Fountain | Joan Gillings | Margie Haber | Jay Miller | Sara Morgan



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- Experience in and/or comfort around education, event planning, and community organizing
- Comfort in talking about issues including but not limited to teen dating violence, domestic violence, and comprehensive sexual health.
- Strong organization, written, and speaking skills.
- Comfort in working with all people who enter Compass Center, regardless of race, creed, color, national origin, age, gender, disability, sexual orientation, or gender identity.
  
- Complete an **18-hour Community Education training** (or present documentation of similar training).
- Spanish fluency preferred but not required.
- Please send a cover letter and resume to Valerie Sauer at [education@compassctr.org](mailto:education@compassctr.org)

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